



**LE CLUB DE PATINAGE ARTISTIQUE DE SAINT-LAURENT**  
**2345 boul. Thimens (Arena Raymond Bourque) H4R 1T4**

**May 27, 2025**

**Director CanSkate Saturday and Sunday 2024-2025/Hospitality Year End Report**

**CanSkate**

- Responsible for the running of the 3 Canskate sessions on Saturdays and the 3 Canskate sessions on Sunday for the Fall /Winter 2024-2025 season under the supervision of the CPA Saint-Laurent coaches and their assistants to help achieve a smooth and stress-free environment.
- Helped the parent volunteers to take attendance, helped the club facilitate the organization of the office and helped the club sell the club uniforms.
- Present to answer questions from parents regarding the progress of their kids, any other concerns about registration and helped them find answers on our website.
- Helped communicate information to city employees regarding coach's requests.

**Hospitality**

Responsible for:

- Helped clean up the arena after multiple flooding instances during the summer.
  - Cleaned up lockers
  - Washed equipment for the ice show
  - Salvaging any items to reduce expense for the coming season
- Buying the necessary snacks and beverages for all Canskate skaters and distributing them during our multiple events planned by CPA Saint-Laurent like Halloween and Christmas.
  - Halloween: preparing and distributing loot bags for all kids.
  - The annual Christmas celebration participants enjoyed special treats, games organized by the coaches, demonstration from the program assistants.
- Helped recruit new volunteers for specific tasks.
- **Ice show** preparations which included:
  - Shopping and finding the best deals for the necessary snacks, water and food for the multiple groups of skaters: CanSkate and Private.
  - The ice show hospitality room provided our volunteers and guests with a place to re-energize during the ice show presentations on Saturday and Sunday. Prepared and served food, beverage, coffee and snacks.
  - Preparing special brunch for the show volunteer and their kids on Sunday morning before the Sunday show.
  - More efficient work done to reduce help needed by city employees
  - Finding and preparing decorations.
  - Carefully shopping to find best possible deals to reduce overall cost.

Volunteered during the dress rehearsal for the ice show.

To highlight the season, Skaters had the opportunity to participate in the Annual CPA Saint -Laurent ice show. The backstage experience involved a lot of work and preparation, but I enjoyed contributing to the success of the event.

In conclusion, I enjoyed being part of this committee and I find that we work well together I look forward to continuing with the team for the upcoming season.

Thank you.

Maria Souvalian